

SECTION-B

- Q2. What are the rules for word and sentence stress in English language?
- Q3. What are the golden rules for good telephone techniques?
- Q4. Give five examples of gestures.
- Q5. Write a note on Paralanguage.
- Q6. Make sentences to differentiate between the meanings of following words :
- a. Grate/Great
 - b. Stationery/Stationary

SECTION-C

- Q7. Use the following foreign words in sentences :
- a. Viva -Voce
 - b. Par excellence
 - c. In Toto
 - d. Faux pas
 - e. Alma mater
- Q8. “*Body language defines personality*” Discuss with examples.
- Q9. What are the Do’s and Don’ts for telephonic conversation? Discuss.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.