

Roll No.

Total No. of Pages : 02

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B.Com. (Professional) (2013 to 2017 Batch) (Sem.-1)
BUSINESS ORGANIZATION AND MANAGEMENT
Subject Code : BCOP-102
M.Code : 22002

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains SIX questions carrying TEN marks each and a student has to attempt any FOUR questions.

SECTION-A

1. Write short notes on the following :

- a) Sole proprietorship
- b) Management as profession
- c) Criticism of scientific management
- d) Different types of single use plans
- e) Organizational chart
- f) Job specifications
- g) Managerial grid
- h) Criticism of Maslow's theory
- i) Control standards
- j) Budgetary control

SECTION-B

2. *“Management is a process which brings scarce human and material resources together for achieving goals”*. Explain the statement. Also state the administrative management approach.
3. *“Planning will only help in minimizing uncertainties to a certain extent”*. Comment on the statement.
4. How authority is a key to the managerial tools? State the importance and difficulties of delegation of authority.
5. How these days with the increase in size of organizations has increased the importance of staffing function? State the determinants of man power requirement.
6. *“Motivated persons do not need supervision or direction”*. Do you agree with the statement? State the Herzberg theory of motivation.
7. What is meant by management by objectives? State the prerequisites and process of management by objectives.

NOTE : Disclosure of identity by writing mobile number or making passing request on any page of Answer sheet will lead to UMC case against the Student.