

**Total No. of Questions : 09**

**B.Voc. (Hardware and Networking) (2018 Batch) (Sem.-1)**

## COMMUNICATIVE ENGLISH

**Subject Code : BVHN-103-18**

**M.Code : 75803**

**Time : 3 Hrs.**

**Max. Marks : 60**

**INSTRUCTIONS TO CANDIDATES :**

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** contains **FIVE** questions carrying **FIVE** marks each and students have to attempt any **FOUR** questions.
3. **SECTION-C** contains **THREE** questions carrying **TEN** marks each and students have to attempt any **TWO** questions.

## SECTION-A

- 1. Write Short notes on :**
- a) List various types of communication.
  - b) What is non-verbal communication?
  - c) What is the difference between social and business communication?
  - d) Define intrapersonal communication.
  - e) Define close reading.
  - f) List the things to remember while paraphrasing a given text.
  - g) What should we keep in mind while making notes?
  - h) Give salient features of Group Communication.
  - i) Give salient features of letter writing.
  - j) What is the difference between a literary and an ordinary text?

## SECTION-B

2. Explain various modes of communication.
3. Discuss strategies to overcome barriers to communication.
4. Summarize the following paragraph (about one third). Also suggest a suitable heading.

Home is the young, who known “nothing of the world and who would be forlorn and sad, if thrown upon it. It is providential, shelter of the weak and inexperienced, who have to learn as yet to cope with the temptations which lies outside of it. It is the place of training of those who are not only ignorant, but have no yet learnt how to learn, and who have to be taught by careful individual trail, how to set about profiting by the lessons of teacher. And it is the school of elementary studies—not of advances, for such studies alone can make master minds. Moreover, it is the shrine of our best affections, the bosom of our fondest recollections, at spell upon our after life, a stay for world weary mind and soul; wherever we are, till the end comes. Such are attributes or offices of home, and like to these, in one or other sense or measure, are the attributes and offices of a college in a university”.

5. Translate the following passage into Hindi/Punjabi :

Discipline is of the utmost importance in student life. If the young students do not obey their superiors and go without discipline, they will be deprive do much of the training they should have at this period and in future they will never be able to extract obedience from other sin the society. Society will never accept them as persons fit for commanding and taking up any responsible positions in life. So it is the bounder. Duty of all the students to observe discipline in the preparatory stage of their life. A college without discipline can never impart suitable education to students. The rule of discipline in the playground and the battle field as well plays a very important role. A team without discipline may not fare well in spite of good players for want of mutual understanding and cooperation. In any army everyone from the rank of the general down to the ranks of an ordinary soldier must observe discipline. In case a soldier does not obey his immediate superior the army becomes a rabble quite unfit for the achievement of the common ends of war. At first sight it may appear to us that discipline takes away individual liberty. But on analysis it is found that it does not do so, for liberty is not license. We find disciplined liberty at the root of all kinds of human happiness.

6. What is a report and what is the importance of report writing in the world of business and technology today?

### SECTION-C

7. Explain the theories of communication.
8. Read the following passage carefully and answer the questions that follow :

Marie Curie was one of the most accomplished scientists in history. Together with her husband, Pierre, she discovered radium, an element widely used for treating cancer, and studied uranium and other radioactive substances. Pierre and Marie's amicable collaboration later helped to unlock the secrets of the atom. Marie was born in 1867 in Warsaw, Poland, where her father was a professor of physics. At an early age, she displayed a brilliant mind and a blithe personality. Her great exuberance for learning prompted her to continue with her studies after high school. She became disgruntled, however, when she learned that the university in Warsaw was closed to women.

Determined to receive a higher education, she defiantly left Poland and in 1891 entered the Sorbonne, a French university, where she earned her master's degree and doctorate in physics. Marie was fortunate to have studied at the Sorbonne with some of the greatest scientists of her day, one of whom was Pierre Curie. Marie and Pierre were married in 1895 and spent many productive years working together in the physics laboratory. A short time after they discovered radium, Pierre was killed by a horse-drawn wagon in 1906. Marie was stunned by this horrible misfortune and endured heartbreaking anguish. Despondently she recalled their close relationship and the joy that they had shared in scientific research. The fact that she had two young daughters to raise by herself greatly increased her distress. Curie's feeling of desolation finally began to fade when she was asked to succeed her husband as a physics professor at the Sorbonne. She was the first woman to be given a professorship at the world-famous university. In 1911 she received the Nobel Prize in chemistry for isolating radium. Although Marie Curie eventually suffered a fatal illness from her long exposure to radium, she never became disillusioned about her work. Regardless of the consequences, she had dedicated herself to science and to revealing the mysteries of the physical world.

- a. Why was Marie one of the most accomplished scientists?
  - b. What made Marie upset when she wanted to study further?
  - c. What tragedy struck Marie later?
  - d. Why did Marie suffer from critical illness?
  - e. Use the following words in explanatory sentences: exuberance, fatal
9. Write a business letter to all the distributors of the company informing them of a new product launched by your company. Imagine all details.

**NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.**