

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

MTTM (2018 Batch) (Sem.-2)
HUMAN RESOURCE MANAGEMENT
Subject Code : MTTM-206-18
M.Code : 76034

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTION-B** contains **FIVE** questions carrying **FIVE** marks each and students have to attempt any **FOUR** questions.
3. **SECTION-C** contains **THREE** questions carrying **TEN** marks each and students have to attempt any **TWO** questions.

SECTION-A

1. Write briefly :

- a) What is vestibule training?
- b) What is wage policy?
- c) What is job description?
- d) Differentiate between Training and Development.
- e) Differentiate between Recruitment and Selection.
- f) What is the role of medical examination in recruitment?
- g) What is meant by performance appraisal?
- h) What is meant by strategic HRM?
- i) What is meant by job analysis?
- j) Define Induction.

SECTION-B

2. Discuss the role and need of manpower management.
3. Explain the advantages & disadvantage of external sources of recruitment.
4. What is meant by development? Pen down the various methods of management development program.
5. Pen down the procedure to establish pay structure.
6. Interviews are the most repeated tool in a selection process. What are the various interview options that a panel has?

SECTION-C

7. Discuss the various methods of performance appraisal.
8. Discuss the importance of training and explain both 'on the job' and 'off the job' methods of training.
9. "*Recruitment and selection go side by side*". So, discuss the techniques & procedure of selection & recruitment.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.